

Please refer to the guidelines for sending Emails at and from Youth of India Foundation.

- All fonts in **Tahoma, Large**
- Aligned Text
- (Warm Regards, Namaste & Greetings from the Youth of India!) - **Tahoma, Large, Bold, Italics**
- If mailed to any Senior Person/ Renowned Personality/ Guest: **Please use Respected Sir/ Ma'am OR Namaste Sir/ Ma'am**
- Always include **Subject** in your Email
- Warm Regards- **Your Email Signature**

- **Below is Draft Email for your Reference:**

Respected Sir/ Ma'am,

Namaste & Greetings from the Youth of India!

I hope this message finds you well.

I am reaching out on behalf of the **Youth of India Foundation**, a prominent Civil Society Association dedicated to driving meaningful change through skill development and vocational training. We are passionate about empowering individuals and communities by providing opportunities for growth and self-improvement.

We are keenly interested in exploring potential partnership opportunities with the **National Skill Development Corporation (NSDC)**. Our goal is to collaborate with NSDC to further enhance the impact of our initiatives and contribute to the shared vision of advancing skill development across the country.

We would be honoured to discuss how we might align our efforts with NSDC's esteemed programs and contribute to the broader objectives of skill development and community advancement.

Please find attached our **Youth of India Foundation's Deck** for more information about our work. I look forward to the opportunity to discuss how we can work together to drive meaningful change.

Thank you very much for considering our proposal. We look forward to the possibility of a fruitful collaboration.

Warm Regards,
Email Signature specific to YoI

Maintaining these uniform standards will enhance the professionalism and readability of our communications. Your cooperation in implementing these changes is highly appreciated.